

AACC International Annual Meeting
September 30 – October 3, 2012
Hollywood Westin Diplomat Resort
Hollywood, Florida U.S.A.

Hollywood Beach Sunrise courtesy of the Ft. Lauderdale CVB and Seaboard Beauty courtesy of mthollywood.org



Information and Guidelines for Poster Presenters

Poster Preparation

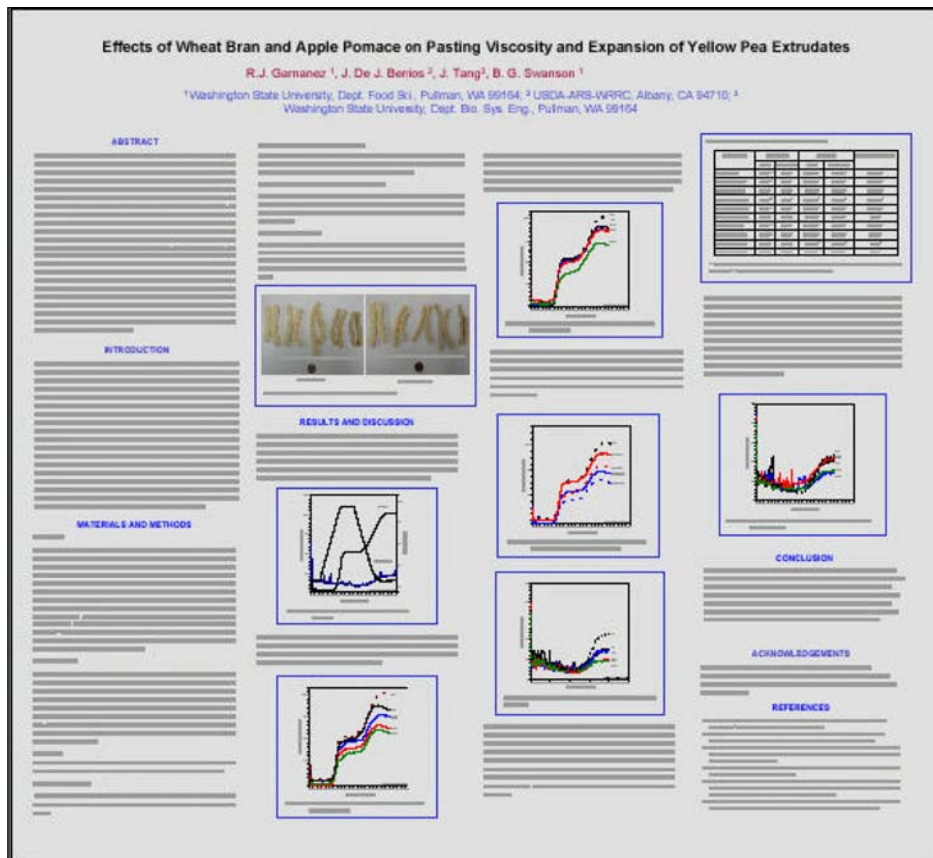
Display Facilities

- One panel is available for display of each poster. Posters **must not exceed** 46 inches (116 cm) wide by 45 inches (114 cm) high.
- Poster boards will be numbered. Place your poster on the appropriate numbered poster board.
- Velcro for attaching the poster display to the fabric panel backing is supplied by AACC International.
- Electrical outlets will not be provided in the poster presentation area.

Preparation of Poster

- The official language for the posters is English.
- Prepare the poster on material that is lightweight. The material can be on one sheet so that it can be rolled up for easy transport or on separate panels for individual mounting.
- Posters should be readable from 6 feet (2 meters). Capital letters should be at least 3/8 inch (1 cm) high after enlargement to full poster size. Photographs should be a minimum of 5x7 inches.
- Handouts should be directly related to the topic of the poster and must not contain advertising.
- Your poster should be self-explanatory so that you are free to supplement and discuss particular points raised by inquiry. It may include diagrams and charts, reaction schemes, table recordings, graphs, photographs, or written text, such as abstract summary, introduction, methods, results and conclusions.
- Some effects that may be used in a poster include color (effective in diagrams and charts), transparent overlays, and samples of materials, models, etc.
- Arrange the material in sections, each without too many details but with a common thread.
- Complete instructions on how to build a poster using PowerPoint are available on this website.

Example Layout



Poster Layout

- On the top left corner of your poster reserve a space 4 inches (10 cm) wide by 4 inches (10 cm) high for the poster number provided by AACC International. This number will also be identified in the program so that people who have an interest in your poster can easily find it.
- Avoid overcrowding figures into tables. Legends and titles should accompany all figures, tables, photographs, etc. in order to allow their immediate identification.
- If you are not familiar with this form of presentation, we recommend that you plan the layout of the poster with an art/design consultant and consider having the artwork professionally drawn.
- No commercial activities nor any advertising may be displayed on the posters. Not complying with this rule will result in the poster being removed.

Presentation Schedule

Poster set-up, poster take-down, and the time that you are scheduled to be at your poster to discuss it with poster viewers will be announced in the abstract acceptance letter.

Questions?

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